



**55<sup>th</sup> Annual Festival of the Forks**  
**Food Vendor Application**  
**September 16-17, 2022**



The **Greater Albion Chamber of Commerce & Visitors Bureau** Welcomes Your Application for the 2022 Festival of the Forks

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Business Name \_\_\_\_\_ MI Sales Tax ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

Website \_\_\_\_\_ Facebook \_\_\_\_\_

Circle one: **FOOD TRUCK** **FOOD BOOTH**

**Friday Booth Fees\* - Please Circle Your Selection for FRIDAY**

Set-up 12-2 p.m.; Festival 3-7 p.m.	Single - 10'x10'	Double - 20'x10'	Triple - 30'x10'
Early Bird (received by July 27, 2022)	\$40	\$55	70
Regular (received by August 31, 2022)	\$80	\$100	\$120

**Saturday Booth Fees\* - Please Circle Your Selection for SATURDAY**

Set-up 7-9:30 a.m.; Festival 10 a.m. - 7 p.m.	Single - 10'x10'	Double - 20'x10'	Triple - 30'x10'
Early Bird (received by July 27, 2022)	\$70	\$90	\$120
Regular (received by August 31, 2022)	\$120	\$140	\$170

**2022 Sponsor**

Complimentary  
10'x10' Booth  
Space\*

- Friday
- Saturday
- Both Days

\*Not included with  
Friends of the Festival

\*Each vendor must supply their own booth equipment/tent, tables, chairs, and power cords.

Type of food (be specific): \_\_\_\_\_

Do you require electric power (be specific, no guarantee): \_\_\_\_\_

What types of appliances will be used (be specific): \_\_\_\_\_

Requested location:                      No preference                      Superior Street (no fryers)                      Stoffer Plaza

**Payment Information**

Payment is due with application. Application must be received by July 27, 2022, for Early Bird rate.

**Check Payment:**

Please make checks payable to: **Greater Albion Chamber of Commerce & Visitors Bureau** (Memo: Festival of the Forks)

**Credit Card Payment:** Visa \_\_\_ MC \_\_\_ Cardholder's Name \_\_\_\_\_

Credit Card # \_\_\_\_\_ CVV \_\_\_\_\_ Exp. Date \_\_\_\_\_ Zip Code \_\_\_\_\_

Amount \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete and return to: Festival of the Forks, P.O. Box 238, Albion, MI 49224**

Website: [festivaloftheforks.org](http://festivaloftheforks.org) Email: [chamberoffice@greateralbionchamber.org](mailto:chamberoffice@greateralbionchamber.org) Telephone: 517.629.5533



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**Show Information & Policies:**

- **Payment is due with application. Application must be received by July 27, 2022, for Early Bird rate.**
- Booth requests will be assigned on a first come-first serve basis. Requests are considered, not guaranteed.
- Booth location assignments will be provided by September 9, 2022.
- Each vendor must supply their own booth equipment, tables, chairs, and power cords.
- Each vendor must exhibit, oversee, and remove his/her own materials.
- This is an outdoor event. Please come prepared for the weather conditions.
- Set-up hours for Friday: 12-2 p.m.
- Set-up hours for Saturday: 7-9:30 a.m.
- Tear-down hours for Friday & Saturday: 7 – 8 p.m. Vendors **MUST** be torn down by 8 p.m.
- There is no late admittance for vendors not set-up by Friday at 2 p.m. and Saturday at 9 a.m.
- Vendor must remain at Festival until close at 7 p.m.
- Vendors will enter the Festival at the intersection of Michigan Avenue and Superior Street.
- Vendors **MUST** exhibit until close of show, 7 p.m., unless booth location is on a side street. Failure to observe this rule may ban vendors from participating in future festivals.
- Cancellation: There is a 25% cancellation fee if applicant cancels after July 27, 2022.
- The festival is subject to local, state, and federal orders and recommendations.

**Food vendors only:**

Food vendors who cook any portion of food on site and/or have to keep food hot or cold are required to have a temporary license along with this Festival of the Forks application. No food licenses issued after September 1, 2022. For additional licensing information, please contact Calhoun County Environmental Health at 269.969.6341. **Michigan Temporary Food Establishment License Applications** are available for pick-up at the Greater Albion Chamber of Commerce & Visitors Bureau office located at 403 S. Superior Street, Albion, Michigan.

- **Use of electrical roasters, frying pans, and/or Coleman stoves is limited to two (2) per 10'x10' booth.**
- Electricity is first come, first served.
- Booth requests will be on a first come-first served basis. There is **NO** guarantee of your location assignment.
- No multi-outlet strips. All electrical cords must be taped down.
- Port-o-Johns are not food disposal units. Anyone using one for food disposal will be removed from the Festival and fined.

**Agreement**

I hereby agree to the terms set forth in this application. I agree that the City of Albion, Greater Albion Chamber of Commerce & Visitors Bureau, the Festival of the Forks, its members & volunteers shall not be responsible for loss of or damage to any personal property. I understand that the deposit of my check constitutes acceptance in the show. I understand that failure to follow the guidelines and rules stated herein can mean immediate expulsion from the Festival of the Forks.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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